



## DAISY MOUNTAIN FIRE DISTRICT REGULAR BOARD MEETING MINUTES

---

**DATE:** Monday, July 24th, 2017      **TIME:** 7:00 PM

---

**PLACE:** DAISY MOUNTAIN FIRE ADMINISTRATION / STATION 141  
43814 N. NEW RIVER RD  
PHOENIX, ARIZONA 85087

---

**1. CALL TO ORDER (7:10 PM)**

**2. ROLL CALL/AFFIRMATION OF QUORUM:**

Joe Cantelme - Present  
Randy Hancock- Absent  
Delene Mahoney - Present  
Jonathan Maitem - Absent  
Brian Moore – Present

**3. PLEDGE OF ALLEGIANCE led by Dan Jarrett.**

**4. CALL TO THE PUBLIC:**

*Those individuals wishing to address the Fire Board may do so by completing the request form (including their name, address and contact information and the question or comment) prior to this agenda item. A different request form must be used for each comment or question.*

No members of the public wished to address the board.

**5. LIFELINE-EMS SILVER PLUS ACHIEVEMENT AWARD PRESENTATION**

Ron Loomis on behalf of the American Heart Association presented the Silver Award to the District for excellent service in treating critical cardiac patients. Daisy Mountain is one of five organizations in the state to receive this prestigious award.

**6. ADOPTION OF THE CONSENT AGENDA (Items Marked With \*)**

- \*Approval of Minutes of Previous Meetings:
  - Regular Meeting – June 26, 2017
- \*Approval of Financial Report – June 2017
- \*Approval of Correspondence Report – June 2017

Motion to approve the consent agenda by Delene Mahoney. Seconded by Joe Cantelme. There was no discussion. Motion passed unanimously, 3-0.

## **7. OLD BUSINESS**

- A.** Discussion and Possible Board Action to accept the final contract between Daisy Mountain Fire District and Rural/Metro Fire Department, Inc.

Chairman Moore presented legal feedback and will forward to Chief Nichols to incorporate into the contract and be presented at the next meeting for final approval. Item tabled until the next meeting.

- B.** Discussion and Possible Board Action to accept the Communications Technology Assessment and Enhancement Project Proposal.

Chief Danny Johnson explained the scope of work of this proposal is to hire a project manager for the communication upgrades in Black Canyon. Delene asked for clarification on the scope and responsibilities of the project manager. Chief Johnson explained the qualifications and expectations of the contract.

Motion to approve the Communications Technology Assessment and Enhancement Project Proposal by Delene Mahoney. Seconded by Joe Cantelme. There was no further discussion. Motion passed unanimously, 3-0.

## **8. NEW BUSINESS**

- A.** Discussion and Possible Board Action to approve Resolution #356 declaring the name of the consolidated fire district and the board member names and terms.

Motion to approve Resolution #356 declaring the name of the consolidated fire district and the board member names and terms by Delene Mahoney. Seconded by Joe Cantelme. There was no discussion. Motion passed unanimously, 3-0.

- B.** Discussion and Possible Board Action to approve the FY17-18 Budget.  
Chief Nichols noted that one public meeting was held at Fire Station 141 and a second meeting was held in Black Canyon at Fire Station 143. Citizen feedback was solicited and board members were present at both meetings.

Motion to approve the FY17-18 Budget as proposed by Delene Mahoney. Seconded by Joe Cantelme. There was no further discussion. Motion passed unanimously, 3-0.

- C.** Discussion and Possible Board Action to approve the Fire Protection Service Agreement between Daisy Mountain Fire District and Robin Lung.

Chief Nichols noted that the correct spelling is Robin Klung. Robin Klung resides outside the district border and is requesting a fire protection service agreement until she can be annexed into the district at a later date.

Motion to approve the Fire Protection Service Agreement between Daisy Mountain Fire District and Robin Klung by Delene Mahoney. Seconded by Joe Cantelme. There was no further discussion. Motion passed unanimously, 3-0.

- D.** Discussion and Possible Board Action to approve the amended Perlman Architects contract to include future remodels.

Chief Johnson presented the amended contract to now include the remodeling of the remaining three fire stations. Chief Nichols explained that the scope of work originally was limited to the Fire Station 145 and Administrative building to allow us to establish a working relationship and decide whether to continue the relationship or seek another architectural firm for the future phases. Board Chairman Brian Moore asked for clarification on the fees and scope of work. Chief Johnson explained the costs and explained that Perlman is already familiar with the projects and expectations.

Motion to approve the amended Perlman Architects contract to include future remodels by Delene Mahoney. Seconded by Joe Cantelme. There was no discussion. Motion passed unanimously, 3-0.

- E.** Discussion and Possible Board Action to approve the amended CORE pre-construction contract to include future remodels.

Chief Johnson presented the amended contract to now include the remodeling of the remaining three fire stations. He explained that this is similar to the previous agenda item D for Perlman Architects and noted that CORE is already familiar with the projects and expectations.

Motion to approve the amended CORE pre-construction contract to include future remodels by Delene Mahoney. Seconded by Joe Cantelme. There was no discussion. Motion passed unanimously, 3-0.

## **9. EXECUTIVE SESSION**

Personnel Matter – Fire Chief Annual Review

Chairman Moore requested this item be tabled until all board members can be present. He suggested holding a separate meeting for this item due to its length and complexity.

- 10.** Discussion and Possible Board Action on the Fire Chief's Annual Performance Review.  
This item was tabled until all board members can be present.

## **11. BOARD MEMBER REPORTS**

- A.** Brian Moore – Chairman Moore reported that he attended the Arizona Fire Chief's and Arizona Fire District Association (AFDA) conference and that he was a speaker for a work session regarding political awareness for fire districts. He also stated he will be attending the August Arizona Ambulance conference in Prescott.
- B.** Delene Mahoney – Delene Mahoney reported that she also attended the AFDA conference and in particular attended a work session on mergers, JPAs and consolidations. It was well attended and brought up many interesting points.
- C.** Joe Cantelme – none
- D.** Randy Hancock – absent
- E.** Jonathan Maitem – absent

## **12. CHIEF REPORT**

- A.** Employee Recognition - Chief Nichols received a thank you card from the Huston family in Black Canyon City showing appreciation for our service in their community. He also received a thank you letter from Honor Health thanking the department for assistance at the Sonoran ED during the brush fire on I-17 and the Loop 303. He recognized Lisa Best for 15 years of dedicated service to the organization. The board thanked her for her service.
- B.** Bond Projects Update – Chief Johnson noted the construction projects are moving along on schedule with completion dates in October and November. The tankers have been delivered and one was on display at the AFDA conference.
- C.** Black Canyon City Radio and Communications Update – this item was discussed under old business item B.
- D.** MCDOT Road Crossings – MCDOT has reviewed the Skunk Creek crossings at Circle Mountain, Honda Bow, Desert Hills, and 19<sup>th</sup> Avenue and are evaluating options. The project has increased in priority and could possibly be completed in the next three years.

## **13. MOTION TO ADJOURN**

Motion to adjourn by Joe Cantelme. Seconded by Delene Mahoney. There was no discussion. Motion passed unanimously, 3-0.

(Whereupon, the regular meeting of the Daisy Mountain Fire District was adjourned at 8:26 pm.)

---

For DMFD